



# Cowichan Tribes

5760 Allenby Road Duncan, BC V9L 5J1  
Telephone (250) 701-0682 Fax: (250) 748-8815

To: Cowichan Tribes Community Members

## Re: Youth Recreation Application

In this package you will find all of the information and forms you need to apply for funding from the Cowichan Tribes Youth Recreation Committee. All Cowichan Tribes Youth aged 24 years and under are eligible to apply for up to \$1,500.00 per fiscal year for: (a) registration fee sponsorship in recognized sports and recreational activities and/or to (b) support their participation in up to two competitions with a funding maximum based on the geographical location of the competition. **Competitions within British Columbia/Coast Salish Territory are eligible for up to \$150 per person, competitions outside this area will be considered national or international and will be reviewed on a per application basis (all International and National funding applicants must demonstrate a history of commitment to an activity and qualifying selection tournaments).** The Committee will consider the level of fundraising as a demonstration of commitment to an activity. All sponsorship requires commitment and consistent attendance at the activity, failure to do so can result in termination of funding. All funding is subject to change based on availability. Preference will be given to first time fiscal applications when prioritizing of applications is required

Use the checklist below to be sure your application is complete. On the back of this page are details outlining funding eligibility, criteria and general funding information. Please take a moment to review this page before completing your application. Parents filling out applications for more than one child will be required to use a separate form for each child. **When applications are being submitted on behalf of a group/team/club a Team Application and Team Release and Indemnity is required with information for each youth participating.** Doing this will allow the Youth Recreation Committee to better understand the sport development and progress of Cowichan Tribes Youth. *\*Please note: The Youth Recreation Committee can only make decisions regarding an application at a monthly meeting.* **Allow 4 weeks for a decision and an additional 2 week for any payments.**

### **WHEN SUBMITTING AN APPLICATION, BE SURE TO INCLUDE:**

**Complete Application** (Be thorough – all information asked for is required)

**Signed Release and Indemnity Form** (located at the back of the Application Form)

**Detailed Cost Information** – (e.g. Invoice, Budget, Proof of Pricing for Travel Requests  
-hotel confirmation, copy/proof of registration, ferry pricing)

**Original Receipts** (When seeking reimbursement)

If you have any questions please contact Amber Tommy, Youth and Recreation Committee Clerk, Will be at the Youth Centre Tuesday to Thursday 8:30 AM-4:30 PM (5562 River Road · Phone: 250-701-0682). Applications can be submitted via email to [funding.apps@cowichantribes.com](mailto:funding.apps@cowichantribes.com), by fax to 250-748-8815, or dropped off at Ts'ewulhtun Health Centre or Kw'am Kw'um Tthun Shqwaluwun Youth Centre.

Huy tseep q'u

Cowichan Tribes Youth Recreation Committee

## Youth Recreation Committee Eligibility Criteria

### Eligibility:

- Applicant must be aged 24 years and under and on the Cowichan Tribes membership list.
- Applicants may apply for up to \$1,500 per fiscal year, all funding approvals are subject to change based on the availability of funds, and no funding is guaranteed.
- An individual may apply for sponsorship to participate in a team sport or individual competitions.
- **Cowichan Tribes teams** must submit a team application with individual information and signature for each participant, incomplete applications will not be reviewed by the committee.
- Eligible individuals who are part of a **non-Cowichan Tribes team** must apply and be funded individually.
- Applicants are eligible to receive funding for only one sport taking place at the same location/dates.
- Applications for reimbursements will only be considered for costs incurred within the fiscal year with original receipts.
- Parents or guardian must apply for sponsorship on behalf of minors.
- Applicant/guardian will guarantee a commitment and be ready and willing to contribute expenses.
- Approved applicants must commit to volunteering at 1 Cowichan Tribes community event for each year funded, upon the request of the Youth Recreation Committee/Committee Technical Support.
- Participation in international sport competitions is eligible for application.
- All applications that meet the criteria may be considered

### Funding Criteria:

- All approved funding is based on available funding.
- Eligible Costs Include: registration fee(s), travel (transportation) and accommodation for an eligible applicant(s)
- Ineligible Costs Include: food, uniforms, equipment, event insurance, travel insurance, car insurance, vaccinations, passports photo and documentation, I.D. replacement, late registration, or penalties.
- All monetary donations are excluded from fundraising totals.
- When possible registration fees will be paid directly to the sport organization
- Original receipts must be provided for all sponsorship funds from the Youth Recreation Committee; not providing receipts will negatively impact your ability to access future sponsorship. All receipts must be submitted within 30 days of the sponsored competition.
- The Committee will take fundraising amounts and efforts into consideration when determining the amount to be donated to both individuals and teams. Fundraising efforts will be used as a measure of the participants commitment to an activity, COMPLETED fundraising amounts must be indicated on the application.
- Sports and Recreation events targeting Cowichan Tribes youth may be considered.
- Applications for capital improvements to Cowichan Tribes recreational facilities that directly benefit Cowichan Tribes youth may be considered.
- The Committee will only cover the costs of Cowichan Tribes members of a team who directly participate and compete in an event or tournament.

### Applications:

- **Application forms will be filled out in complete detail; incomplete applications will not be considered.**
- Applications submitted after the deadline will be considered at the next Committee Meeting. Application deadline is 2 weeks prior to the scheduled Committee meeting date.
- Please Allow approximately 4 weeks for a committee decision and 2 weeks for payment.
- Original receipts must be provided to the Committee when seeking reimbursement.
- The Committee does not guarantee the full amount of the request. The amount, circumstances and availability of funds will all be taken into consideration.
- The Committee is able to table an application and request further information prior to making a decision

### Committee Decisions:

- The decisions of the Youth Recreation Committee are final, as each application is fully considered and discussed based on the eligibility of the application and availability of funds

**YOUTH RECREATION FUNDING APPLICATION FORM**

Name: \_\_\_\_\_ Parent/Guardian Name: \_\_\_\_\_

Date of Birth (MM/DD/YYYY): \_\_\_\_\_ Status Number: \_\_\_\_\_

Current Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Message Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Please tell the Youth Recreation Committee about the activity you are seeking sponsorship for:

Type of activity: \_\_\_\_\_

Date(s): Start \_\_\_\_\_ End \_\_\_\_\_

Location: \_\_\_\_\_

Previous involvement in this activity: \_\_\_\_\_

Total Cost of Activity: \$ \_\_\_\_\_ Total Requested Amount: \$ \_\_\_\_\_

Amount paid/fundraised by applicant: \$ \_\_\_\_\_

Have you previously been sponsored by the Cowichan Tribes Sports and Recreation Committee?

When: \_\_\_\_\_

\*\*\*Approved applicants **must** commit to volunteering at 1 Cowichan Tribes community event or activity within 12 months of this application. **Initial here to acknowledge and accept this condition.** \_\_\_\_\_

**Applications can be submitted via email: [funding.apps@cowichantribes.com](mailto:funding.apps@cowichantribes.com), Fax: 250-748-8815 or dropped off at the Ts'ewulhtun Health Centre or the Youth Centre**

**FOR OFFICE USE ONLY**

Date Received: \_\_\_\_\_ Received By: \_\_\_\_\_

Approved:  YES  NO

Sponsorship Amount: \$ \_\_\_\_\_ Decision Date: \_\_\_\_\_

Approval Name and Signature: \_\_\_\_\_

Notes: \_\_\_\_\_



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## **Cowichan Tribes Youth Recreation Committee - RELEASE AND INDEMNITY**

Cowichan Tribes Youth Recreation Committee provides financial assistance to Band members who have met prescribed financial needs criteria.

Cowichan Tribes Youth Recreation Committee and Cowichan Tribes assume no responsibility for the safety of the members/players /coaches/chaperones, etc., while on Youth Recreation Committee sponsored trips. Participation in Youth Recreation Committee sponsored trips is voluntary. Trips may include participation in activities which involve risk, dangers and hazards including, but not limited to, riding and disembarking on buses or other means of transportation; natural hazards including rock, earth, ice, trees, tree wells, tree stumps and forest deadfall, creeks and crevasses; weather conditions including electrical storms, earthquakes, rain; animals including both wild and domesticated animals which may attack, unprovoked or otherwise.

I, the undersigned parent/coach/chaperone/ participant, fully accept and assume responsibility for all the hazards referred to above, and any hazards that are not herein described. I accept that Cowichan Tribes Youth Recreation Committee and Cowichan Tribes have no responsibility to me or my child/children to take steps to assure me of my child/children's safety while on school sponsored outings. Cowichan Tribes Youth Recreation Committee may provide financial assistance for my child/children's participation in Youth Recreation Committee Sponsored outings but this does not create any other promises or assurances or any special relationship or duty of care.

### **RELEASE OF LIABILITY, WAIVER OF CLAIMS AND INDEMNITY AGREEMENT**

In consideration of Cowichan Tribes Youth Recreation Committee accepting my application for financial assistance for my participation and/or my child/children in Youth Recreation Committee sponsored trips, I hereby agree as follows:

I waive any and all claims that my child/children or I have or may in the future have against Cowichan Tribes, and its council, employees, agents and representatives, including Cowichan Tribes Youth Recreation Committee, (all of whom are hereinafter collectively referred as "the Releases"), whether in negligence, or otherwise, and release the Releasees from any and all liability for any loss, damage, injury or expense that I, or my child/children may suffer as a result of Cowichan Tribes Youth Recreation Committee providing financial assistance.

This Agreement shall be effective and binding upon my heirs, next of kin, executors, administrators, assigns and representatives, in the event of my death or incapacity or in any event.

The Agreement shall be governed by and interpreted in accordance with the laws of British Columbia.

Any litigation involving the parties to this Agreement shall be brought within the province of British Columbia.

In entering into the Agreement, I am not relying upon any oral or written representations or statements by the Releasees other than what is set forth in this Agreement.

I have read and understand this Agreement and I am aware that by signing this Agreement, I am waiving certain legal rights, which I or my heirs, next of kin, executors, administrators, assigns and representatives, may have against the Releasees.

Name of Participant: \_\_\_\_\_

Name of Parent (if applicant is a minor): \_\_\_\_\_

Parent/Participant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witnessed: \_\_\_\_\_ (Print and sign)

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