



Employment Opportunity
TUTOR (REPOST)
Reference No. QSL-YTTQHS-TUT-0921

Purpose:

Reporting to the Yuthuy'thut / Quw'utsun Hu-Yi'xwule' Principal, the Tutor will provide educational assistance in one-to-one or small group settings, to K – 12 students improving their academic performance in reading, writing, science or math. Tutoring services will be provided to students enrolled in the Tutor Program and the Tutor will be required to work both in the classroom and remotely/virtually. This is a part-time term position (aligning with the 2021/2022 school year).

Responsibilities:

- Conduct tutoring sessions which can include any of the following: reinforce course material, review or studying for a test, assist with completing homework assignments and clarify concepts
- Help students develop study skills and organization techniques to improve academic performance
- Implement new teaching methods that align with students' learning style
- Set goals, monitor students' progress and continue to identify new learning opportunities
- Provide mentorship and guidance using positive reinforcement to encourage, motivate and build confidence
- Maintain all records to document students' attendance and academic performance
- Communicate and collaborate with tutor assistant, parents, teachers and guidance counselors regarding student performance in person, email, web-based or by phone as applicable
- Organize tutoring environment to promote learning, productivity and security
- Participate in meetings, events and other related function as required
- Other duties as assigned

Required Education and Experience: *(please attach all corresponding documents)*

- Bachelor of Education Degree and a current membership with the Teacher Regulation Branch required; with a specialization in math or sciences preferred
- 2 – 5 years' tutoring experience in the required subject matter, preferably within a First Nations context
- Standard First Aid / CPR certificate required
- Criminal Record Check is required

Required Skills, Knowledge and Abilities:

- Knowledge of BC school curriculum requirements from K –12
- Ability to establish positive rapport with students through effective communication, understanding and enthusiasm
- Autonomous, highly-organized, ability to prioritize tasks and meet deadlines successfully
- Demonstrated study skills, tutor techniques and ability to accommodate different learning styles
- Willing to learn Hul'q'umi'num' language, Cowichan culture and traditions

HOW TO APPLY: Interested applicants are invited to submit a current resume, a detailed cover letter and three references. Applications must be sent to Human Resources by email before the deadline with the Reference Number in the subject line of your email.

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Cowichan Tribes Human Resources Department

Email: resume@cowichantribes.com

Website: <http://www.cowichantribes.com/employment>

Deadline: 4:00 p.m. on Wednesday, September 15, 2021