



Employment Opportunity Associate Health Director

Reference No. TWT-ADM-AHD-0422

EDUCATION AND EXPERIENCE: *(Please attach all required documents)*

- Minimum of five (5) years of experience working in progressively senior level management positions set within a community health framework
- Minimum of five (5) years of experience working as a senior level Director with managerial and supervisory capacity in a community health care setting
- Bachelor's degree in a health related discipline is required; Master's of Health Administration is preferred
- First Aid/CPR designation is required
- Working Experience with external Health funding partners including but not limited to, First Nations Health Authority, Island Health and Indigenous Services Canada, is considered an asset
- Current Criminal Record Check with Vulnerable Sector Check is required

SKILLS, KNOWLEDGE, AND ABILITIES:

- Strong motivational, team building and time management skills
- Well-developed capacity in the areas of planning and management skills
- Established leadership, collaboration and supervisory skills
- Excellent ability to develop and implement health services policies, procedures and standards in accordance with quality and safety standards, and applicable legislation
- Well-developed ability to monitor effective and efficient health services and program delivery
- Excellent ability to develop and implement goals, objectives, policies, procedures, and standards for the Ts'ewulhtun Health Centre
- Well-developed financial management and ability to plan, implement and control assigned budgets and expenses
- Excellent oral, written, public speaking, negotiation, and interpersonal communication skills
- Well-developed knowledge and understanding of Cowichan Tribes teachings, culture, traditions, and language
- Broad knowledge of health issues affecting First Nations
- Ability to prepare reports, recommendations and presentations
- Demonstrated ability to operate a PC and application software programs including Mustimuhw, Microsoft Office programs, and records management

This position has a competitive salary that will be contingent upon experience and qualifications. Cowichan Tribes offers an excellent benefit/pension plan available after successful completion of probationary period.

HOW TO APPLY: Interested applicants are invited to submit a resume cover letter and three references. Applications must be sent to Human Resources by email before the deadline, with the Reference Number in the subject line of your email.

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Cowichan Tribes Human Resources Department

Email: resume@cowichantribes.com

Website: <http://www.cowichantribes.com/employment>

Deadline: **Wednesday May 11, 2022 at 4:00 p.m.**