



## Employment Opportunity **BUCKETS ON BUSES WORKERS (2)**

Reference No. ADM-SD-BOB-0819

### **PURPOSE:**

Reporting to the Buckets on Buses Supervisor, the Buckets on Buses Worker(s) is a "Work Opportunities Project". The Buckets on Buses program is designed to provide meals to students and ensure they have the opportunity to have a healthy nutritious lunch. This is a full time term position.

- *Due to the funding source, this position is open to Cowichan Tribes members only.*

### **RESPONSIBILITIES:**

- Assist with planning, shopping and lunch preparation
- Deliver lunches to students in a timely and professional manner
- Work alongside students, therefore, must be supportive and understanding to the needs of children.

### **REQUIRED EDUCATION AND EXPERIENCE:**

- **Must not** have completed a Work Opportunities Program within the last 2 years
- **Must** be a continuous Social Development client
- **Must** be an active Individual Opportunities Program (IOP) participant
- Current Criminal Records Check (C.R.C.) is **required**
- Valid Class 5 BC Driver's License and a reliable vehicle with business insurance  
*(if you are the successful candidate) is preferred*
- Grade 12 or equivalent is *an asset* and a willingness to learn
- Introduction to Culinary Arts Program certificate *an asset*
- **Must** have Food Safe certificate
- Prior related experience *an asset*

### **REQUIRED SKILLS, KNOWLEDGE, AND ABILITIES:**

- Willingness to work flexible hours and work with staff, children, and families
- Willingness to participate and complete provided training
- Demonstrated written and verbal communication skills
- Ability to work in a fast-paced environment and successfully meet deadlines
- Must be committed, reliable, and dependable
- Must be able to deliver lunches to schools
- Computer skills and data entry skills is required

*Interested applicants are invited to submit a current resume and a detailed cover letter clearly stating how you meet the qualifications listed in the job posting. Please reply to the undersigned, quoting the reference number and position title.*

- ❖ *Assistance with the application process will be available within the Quw'utsun Employment and Training Department at Cowichan Tribes*

### **Please Quote: Reference No. ADM-SD-BOB-0819**

when submitting cover letter, resume, and three references to:

Human Resources Department, Cowichan Tribes

5760 Allenby Road, Duncan, BC, V9L 5J1

❖ **Email:** [resume@cowichantribes.com](mailto:resume@cowichantribes.com)

❖ **Website:** <http://www.cowichantribes.com>

❖ **Deadline: 4:00 p.m. Friday August 16, 2019**