



Employment Opportunity
SCHOOL BUS DRIVER
Reference No. QSL TRANS BUS 0119

PURPOSE: Reporting to the Transportation Supervisor, the School Bus Driver will transport students on established to and from school. This is a minimum of 30 hours per week up to 35 hours per week permanent position during the school year at Quw'utsun Syuw'entst Lelum.

RESPONSIBILITIES:

- Transport students safely to and from their homes, schools, and field trips following the assigned schedules
- Maintain order and exude authority as required to reinforce safety to the students; demonstrate tact and diplomacy amongst students; resolve conflicts in a positive, respectful and pro-active manner
- Assist students with boarding, exiting and crossing the street while bus is stopped at their designated location
- Comply with traffic regulations, licensing regulations, policies / procedures and other relevant legislations
- Clean and maintain interior / exterior of the bus; ensure the bus is free of any hazards or debris; complete pre / post bus inspections and report any bus malfunctions or repairs
- Document trip and mileage logs, incident reports and other administrative related tasks
- Other duties as assigned to support the Quw'utsun Syuw'entst Lelum department

REQUIRED EDUCATION AND EXPERIENCE:

- Completion of Grade 12
- Valid Class 2 BC Driver's License with air brake endorsement required **(please attach)**
- Current and Clean Driver's Abstract required **(please attach)**
- Criminal Record Check required
- BC School Bus Driving Training certificate is an asset
- First-Aid / CPR-C Certification is an asset

REQUIRED SKILLS, KNOWLEDGE, AND ABILITIES:

- Safety-focused and proven safe driving practices
- Maintain a safe environment, positive attitude while delivering excellent customer service
- Responsible, patient and assertive when faced with: poor weather & traffic conditions, students and other related distractions
- Ability to verbally communicate effectively and basic written communication skills
- Proactive and positive behavior management skills
- Understanding of the Hul'qumi'num language, Cowichan culture, and history an asset

Interested applicants are invited to submit a current resume and a detailed cover letter clearly stating how you meet the qualifications listed in the job posting. Please reply to the undersigned, quoting the reference number and position title.

Attention: Reference No. QSL TRANS BUS 0119
Human Resources Department, Cowichan Tribes
Email: resume@cowichantribes.com

Website: <http://www.cowichantribes.com/employment>

Deadline: 4:00 p.m. Wednesday, January 16, 2019

*Pursuant to section 41 of the BC Human Rights Code, preference may be given to applicants of Aboriginal ancestry.
We thank all applicants in advance but only those selected will be contacted.*