



Employment Opportunity  
**TEACHER'S ASSISTANT**  
Reference No. QSL QSES TA 1118

**PURPOSE:** Reporting to the Principal of Quw'utsun Smun'eem Elementary School, the candidate will support students in literacy, numeracy, and Cowichan culture with an emphasis on physical activity and healthy living under the direction of the classroom teacher. This is a 27.5 hours per week term position until June 28, 2019.

**RESPONSIBILITIES:**

- Facilitate student learning and skill development on a variety of curriculum topics individually or in small groups
- Encourage and support of the physical, social, emotional and cultural development of students by positively reinforcing appropriate classroom behaviors and modelling Cowichan teachings
- Provide experiential learning opportunities through developmentally appropriate play during gym, recess and lunch time; maintain order and monitor students; encourage safety habits in work and organized activities
- Plan and facilitate school programs which includes setting up, storing and maintaining equipment
- Engage in professional development, school events / activities and staff meetings to improve student learning
- Perform other duties as assigned

**REQUIRED EDUCATION AND EXPERIENCE: (*please attach all supporting documents*)**

- Grade 12 with Mathematics and English proficiency at minimum; Diploma in Early Childhood Education or Child & Youth Care preferred, or a comparable amount of training and experience will be considered
- 1 – 3 years' Teaching Assistant experience in health and fitness related activities such as coaching, skating, canoeing with students grade K – 4 preferred
- Provincial Resource Program for Autism and Related Disorder (POPARD) training is an asset
- Valid First-Aid / CPR-C Certification is an asset
- Criminal Record Check is required

**REQUIRED SKILLS, KNOWLEDGE, AND ABILITIES:**

- Demonstrated communication and interpersonal skills to foster good working relationships with teachers, students, parents, administrators and other community-based partnerships
- Demonstrated patience and resourcefulness while working with students of different abilities and learning styles
- Self-motivated to carry out any duties as assigned with minimal supervision or direction
- Strengths-based approach with a compassionate attitude and understanding of child development
- Knowledge of the practices, methods and techniques in physical education
- Knowledge and understanding of Hul'q'umi'num language, Cowichan culture and traditions

*Interested applicants are invited to submit a current resume and a detailed cover letter clearly stating how you meet the qualifications listed in the job posting. Please reply to the undersigned, quoting the reference number and position title.*

**Attention:** Reference No. QSL QSES TA 1118  
Human Resources Department, Cowichan Tribes  
5760 Allenby Rd. Duncan, BC V9L 5J1  
**Email:** [resume@cowichantribes.com](mailto:resume@cowichantribes.com)  
**Website:** <http://www.cowichantribes.com/employment>  
**Deadline:** 4:00 p.m. Tuesday, December 11, 2018