



Employment Opportunity  
**CHILD SAFETY SOCIAL WORKER**  
**LS-CS-SW-1118**

**PURPOSE:** Reporting to the Child Safety Manager, the Child Safety Social Worker will assess children's safety, provide ongoing Family Services, and provide guardianship responsibilities to children in care (CIC), work collaboratively with caregivers and other key partners. This role supports families and children by encouraging a circle of practice within a team based environment. **Three full-time permanent positions are available.**

**RESPONSIBILITIES:**

- Utilize the Structured Decision Making Tools to determine appropriate response times to reports of concern for the wellbeing of children
- Conduct assessments of the risk of child abuse or neglect
- Develop safety plans to support children in their families care when reports require intervention
- Use family plans to assist family in identifying and achieving success in addressing protection concerns
- Provide protective measures for children at risk, including placement with appropriate family members or care homes in consultation with the Child Safety Manager
- Conduct interviews with children and families as necessary; regular one-to-one visits with CIC, including home visits to ensure children's needs are being met
- Carries a caseload of Protective Family Service, Voluntary Service, Out of Care Option and temporary Child Service files.
- Collaborate across teams to refer caregivers to internal / external community resources when appropriate to strengthen children's family and home environment
- Participate on the after-hours call rotation, Agency / Team meetings and other organizational functions
- Prepare court documents, and attend court proceedings as needed
- Case consult with internal programs and the Ministry of Child and Family Development as needed
- Consult with the Child Safety Manager for all case decisions involving child protection investigations and other matters relating to the delivery of services
- Maintain and ensure proper case documentation, confidentiality and security of files which includes organizing notes and entering data in CFS Best Practice, MIS and ICM
- Other related duties as required

**EDUCATION AND EXPERIENCE: (please attach all supporting documents)**

- C6 Delegation is preferred, while C4 Delegation may be considered;
- Bachelors of Child & Youth Care, Social Work or other related field is required;
- Valid Class 5 BC Driver's License with clean drivers' abstract, & current CRC is required;
- 2 years' experience in the Child Family Services sector is preferred.

**SKILLS, KNOWLEDGE, AND ABILITIES:**

- Knowledge of relevant legislation and policies, including the CFCSA, Youth Justice Act, Adoption Act, Family Law Act, AOPSI, SDM tools, MCFD Child Welfare Policies, and other related legislation & policies;
- Knowledge of and / or willingness to learn about Cowichan Tribes history, culture, traditions and values;
- Knowledge of internal / external child and family resources;
- Well-developed written, verbal, interpersonal and organizational skills;
- Awareness of Trauma Informed Practices.

*Interested applicants are invited to submit a current resume and a detailed cover letter clearly stating how you meet the qualifications listed in the job posting. Please reply to the undersigned, quoting the reference number and position title.*

**Attention:** Reference No. LS-CS-SW-1118

Human Resources Department, Cowichan Tribes

**Email:** [resume@cowichantribes.com](mailto:resume@cowichantribes.com)

**Website:** <http://www.cowichantribes.com/employment>

**Deadline: 4:00 p.m. Thursday December 6, 2018**

*Pursuant to section 41 of the BC Human Rights Code, preference may be given to applicants of Aboriginal ancestry.  
We thank all applicants in advance but only those selected will be contacted.*