



Employment Opportunity
COAST SALISH GAMES: RECREATION PROGRAM TEAM

ABOUT THE ROLE: Under the general direction of the Recreation Coordinator, the Recreation Program team will coordinate and lead the Annual Tsetsuw' Sawa'lum' (Coast Salish Games) of 2019. Quw'utsun Employment and Training (QET) is funding these mentorship opportunities aiming to develop the capacity of youth leaders that are interested in promoting healthy lifestyles, community based sports and the well-being community members. These are full-time term position ending on March 29, 2019.

ELIGIBILITY REQUIREMENTS TO APPLY:

- Must be a youth between 18-30 years of age
- Must be a Cowichan Member
- Must be unemployed or underemployed (working less than 20 hours per week)
- Must no longer be a student
- High School diploma or upgrading equivalent required
- Minimum Class 7N driver's license and reliable vehicle
- Criminal record check will be required

QUALIFICATIONS:

- Interest in pursuing a career in Child and Youth Care, sports or recreation
- Excellent communication, interpersonal and leadership abilities to work effectively with a wide-variety of people
- Proficient in Microsoft Office (Word, Excel and Publisher) and other computer related programs
- excellent communication , interpersonal and leadership abilities to work with diversity of people
- Experience with sporting or recreational events is an asset
- Experience in leading multi-sport activities for 4-5 sports and traditional games will be an asset.
- Ability to demonstrate a high level of initiative and responsibility
- Ability to establish priorities and meet deadlines with minimal supervision
- Physical stamina to engage , coach and lead sporting activities
- Willingness to participate in required training (First Aid, Water Safety, Physical Literacy, Aboriginal Coaching Modules, and Referee Training), staff meetings and related activities
- Demonstrated organizational and coordinating abilities
- Ability to demonstrate a high level of initiative and responsibility
- Ability work independently, establish own priorities and meet deadlines with minimal supervision

APPLICATION CHECK-LIST:

- Cover letter explaining your interest in the position and how it would benefit your future goals
- Resume outlining your past work experience, including references
- Copy of high school or upgrading transcript
- Copy of driver's license

Assistance with the application process will be available within QET Department at Cowichan Tribes.

POSITION	RESPONSIBILITIES
Recreation Program Leader (1) Operation and Maintenance Department	Reporting to the Recreation Coordinator, the Leader will assist with the development and implementation of Coast Salish Games, for Indigenous youth between the ages 7 – 12 years old, in order to successfully meet program objectives. Oversee the following event areas: design, community engagement, organization / implementation and evaluation. The position will be required to collaborate and supervise: Recreation Program Workers, indigenous youth, coaches, volunteers and other neighboring First Nations groups and organizations.
Recreation Program Worker (2) Operation and Maintenance Department	Reports to the Recreation Program Leader, the Worker(s) will provide support in the planning, coordinating and delivering of multi-sport programming for the Coast Salish Games for indigenous youth between the ages 7 – 12 years old. The Worker(s) will engage in a variety of activities to enhance their skills and to obtain working experience in sports and recreation program development.

Interested applicants are invited to submit a current resume and a detailed cover letter clearly stating how you meet the qualifications listed in the job posting. Please reply to the undersigned, quoting the reference number and position title.

Attention: Reference No. CSETS REC PRO 1118
 Human Resources Department, Cowichan Tribes
Email: resume@cowichantribes.com

Website: <http://www.cowichantribes.com/employment>

Deadline: 4:00 p.m. Tuesday, November 27, 2018