

# Housing Applications

## Have you filled out an application? Is your file up to date?

Keeping up to date information allows us to know the current needs of our community

Come see us every 6 months to update your application. Or call us when there are important changes such as: phone number, work/income, current address, or more/less children.

## Housing Waitlist Checklist

Cowichan Tribes has 600 members on the housing waitlist at this time. We encourage you to update at least once a year but only if your family dynamics or personal information needs to be updated

### Key information needed is:

Working Telephone number

2<sup>nd</sup> contact number

Current income

Family size, age and sex of children

Birthdate and status number of all on application

Credit references: bills under your name (contract phones, BC hydro, loans, Aarons/easyhome etc)

### Helpful info to add to your application can be:

Copy of **Ready to Rent** Certificate

Copy of Previous Landlord or Character reference

Copy of Certificate of Possession (CP) Land info.

**Above are only a few key points to keep in mind when filling out your housing application.**

If you have any further questions or concerns, please contact me **Veronica Smith, SHD Clerk** at **250-715-3302** or via e-mail [Veronica.Smith@cowichantribes.com](mailto:Veronica.Smith@cowichantribes.com)



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